

## Vocational English for Speakers of Other Languages Syllabus

**Time:** 100 hours

**Maximum Class Size:** 12

**Prerequisites:** Construction English 101

**Course Description:** This intensive 90-100-hour LIUNA Training and Education course is designed for any level English Language Learner who would like to improve his/her English proficiency as well as develop construction-related knowledge. Each topic targets cultural, vocabulary and language objectives. The following topics are covered in this course: High-frequency words, construction activities, construction site communication, health and safety, filling out forms and documents and career development. Hands-on, active and meaningful interaction and activities build language and construction-related skills that lead to safety and success on the jobsite.

### Goals/Objectives/Student Learning Outcomes:

- Name own and other jobs held by laborers
- Introduce oneself in U.S.
- Identify and use appropriate form of address
- Identify/know who to present information regarding work history
- Identify how and why social and work status in US and country of origin are the same or different
- Use 7-10 new words to specifically describe past and current work experience
- Identify self by name, origin, and past/current occupation
- Describe work history, greet, make small talk, depart
- Introduce self and others
- Identify/tell time and numbers
- Follow oral instructions related to common classroom procedures
- Offer and ask for help
- Apologize
- Indicate understanding or lack thereof
- Ask for repetition and clarification
- Use strategies that promote retention of vocabulary and phrases
- Name common construction jobs
- Name common tools, materials and equipment and their uses
- Name actions associated with use of tools, materials, and equipment in common jobs including name of actions and simple commands or directives

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- Explain the difference between unionized and non-unionized jobs
- Identify the education/training requirement of common jobs
- Identify required safety equipment for common jobs
- Demonstrate awareness of OSHA health and safety regulations for construction
- Define and use 200 new words specific to/relevant for construction
- Define and use 80 new high-frequency words
- Understand and use at least 60 new phrases tied to language functions that are highly relevant in training, at work, and in the community
- Describe common construction sites/locations and types of construction activities
- Describe main duties/tasks of Construction Craft Laborer jobs, as well as associated routines/steps
- Follow oral instruction that involve the main duties of common CCL jobs
- Respond to and give warnings
- Ask for repetition and clarification
- Use repetition and/or at least 1 other memorization strategy to promote retention of vocabulary and phrases
- Use at least one communication strategy for applying what was learned in the classroom in a common work or community context
- Describe common construction communication situations
- Demonstrate how to establish and maintain appropriate eye contact and distance when communicating
- Identify procedures for reporting accidents
- Identify procedures for calling in sick or tardy
- Identify procedures for asking for time off or overtime
- Identify common grievance procedures
- Follow and respond to oral instruction for job-specific tasks associated with key jobs held by Laborers
- Respond to and give oral warnings related to the use of tools, materials and equipment
- Offer and ask for help
- Report a problem such as a pay problem, equipment breakdown, injury or accident
- Request/ask for training
- Respond to a conflict or disagreement
- Agree/disagree
- Name commonly used personal protective equipment
- Identify purpose of personal protective equipment
- Recognize common hand signals
- Recognize common safety signs
- Identify/describe unsafe conditions

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- Identify construction-specific safety procedures and procedures for reporting injuries, unsafe conditions, and accidents
- Name common construction site injuries, unsafe conditions, accidents, and fatalities
- Identify construction-specific hand signals
- Use at least 10 warnings
- Understand at least 10 common safety signs/written warnings or safety procedures/instructions
- Respond to and give oral warnings and safety instructions
- Make a request or insist on use of personal protective equipment
- Recognize and follow written safety instructions and warnings such as common construction site signs
- Describe injuries and accidents
- Make suggestions to improve safety
- Provide information regarding self and skills on different application forms
- Demonstrate knowledge of apprenticeship application forms and related forms
- Demonstrate knowledge of common forms and documents such as accident reports, grievance forms, blue prints and SDS sheets
- Identify and use common employment forms (W-2, W-4, I-9)
- Use 10-15 sight words used in common forms and documents
- Follow written instructions related to filling out forms
- Name construction-related and other job advancement opportunities and associated training requirements and opportunities available to Laborers
- Identify common resources and training available through LIUNA Training
- Name one training opportunity of interest

### Standards Addressed:

CASAS Competencies: 0.1.2, 0.1.4, 0.1.5, 0.1.6, 0.2.1, 0.2.3, 0.2.4, 1.1.6, 1.1.9, 1.2.1, 1.2.5, 1.3.1, 1.3.3, 1.3.4, 1.3.9, 1.6.4, 2.4.2, 2.3.1, 2.3.2, 2.6.1, 3.01.02, 3.04.05, 3.04.06, 4.1.2, 4.1.6, 4.1.8, 4.2.1, 4.4.3, 4.5.1, 4.8.1, 4.8.2, 4.8.3, 6.0.1, 6.0.2, 7.1.1, 7.1.4, 7.2.1, 7.2.3, 7.3.1, 7.4.7, 7.5.1, 8.1.2, 8.1.4

### Classroom Rules and Procedures

- All classes begin at 6:30 am and end at 3:00 pm
- Upon entering classroom, all participants must sign in and be seated by 6:30 am
- Class will consist of a combination of lecture, video, demonstration, coached group exercises, individual exercises and assessment.
- Students are required to report to class ready to work and maintain the provided PPE

## Vocational English for Speakers of Other Languages Syllabus

### Textbooks/Readings/Materials

- LIUNA: *VESOL IG*
- LIUNA: *VESOL PG*
- Hazardous Waste Worker Student Workbook
- LIUNA: Hazardous Waste Worker PowerPoint
- LIUNA VESL Picture Cards

### Tools/Equipment/Other Materials:

- Computer
- LCD Projector
- Flipchart/markers
- Whiteboard/expo markers
- Highlighters

### Personal Protective Equipment

- 12 pairs of gloves
- 12 pairs of safety glasses
- 12 pairs of earplugs
- 12 hard hats

### Course Requirements

To receive credit for the course, participants must:

- Be present for full 90-100 hours
- Participate in all classroom exercises
- Pass a written exam

### Course Policies

- Participants must be on-time and ready to work.
- Participants must return from breaks on-time.
- Participants must participate in each exercise and assignment

### Assessment and Grading

Participants will be assessed on the following:

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- All written exams must be passed with a score of 80% or above.
- All hands-on activities and exercises are graded on performance and participation. They are pass/fail and must be passed with a score of 80% or above.

### **Safety**

Failure to maintain and use PPE may result in dismissal from the course.